

Official Class Times

Use of standard class time periods allows students to better schedule their classes without conflicts, allows final exams to be scheduled with fewer conflicts, and increases the ability for efficient room usage.

Colleges are expected to ensure that their department course offerings conform to approved class periods. Listed below are all official class periods for the Fall, Spring and Summer terms. Classes must be taught at times conforming to these periods to be included in the centralized scheduling process for assigning general access classrooms. Exceptions will be considered on an individual basis and for one term only. Please note that only classes which meet outside of official class times **and** which require a general access classroom need an exception. Classes which meet once a week and start after 5:00 pm, or classes held on Saturday, are exempt from this policy and do not need an exception. Also, classes utilizing laboratory space or special purpose rooms do not need to complete an exception form. Information on requesting an exception can be found at the Office of the Registrar website, <http://registrar.uark.edu/1291.php>. **Room assignments for any class scheduled outside of official class periods will be made after the batch scheduling process is completed for the term, even if a class time exception has been approved.**

Classes that do not comply with the Official Class Times Policy are subject to cancellation.

Fall and Spring

MWF	7:30 am - 8:20 am	TR	8:00 am - 9:15 am	The following times may only be used for classes awarding less than 3 hours of credit:	
MWF	8:35 am - 9:25 am	TR	9:30 am - 10:45 am		
MWF	9:40 am - 10:30 am	TR	11:00 am - 12:15 pm		
MWF	10:45 am - 11:35 am	TR	12:30 pm - 1:45 pm		
MWF	11:50 am - 12:40 pm	TR	2:00 pm - 3:15 pm	TR	9:30 am - 10:20 am
MWF	12:55 pm - 1:45 pm	TR	3:30 pm - 4:45 pm	TR	11:00 am - 11:50 am
MWF	2:00 pm - 2:50 pm	TR	4:00 pm - 5:15 pm	TR	12:30 pm - 1:20 pm
MWF	3:05 pm - 3:55 pm	TR	4:30 pm - 5:45 pm	TR	2:00 pm - 2:50 pm
MW	3:05 pm - 4:20 pm	TR	6:00 pm - 7:15 pm	TR	3:30 pm - 4:20 pm
MWF	4:10 pm - 5:00 pm	TR	7:30 pm - 8:45 pm	TR	4:00 pm - 4:50 pm
MW	4:35 pm - 5:50 pm			TR	4:30 pm - 5:20 pm
MWF	5:15 pm - 6:05 pm				
MW	6:20 pm - 7:35 pm				
MW	7:50 pm - 9:05 pm				

Additional Scheduling Requirements

- Departments may schedule no more than 65% of their classes during the prime time period of 9:30am – 2:30pm. Any class with a start time or end time during this period is considered a prime time class.
- Once-per-week classes must be paired with the same start time, meeting pattern, and room type. For instance, a class that meets on Tuesday from 12:30 pm – 4:20 pm must be paired with another class that meets on Thursday from 12:30 pm – 4:20 pm which can utilize the same room. This will allow for more efficient use of the room space. Exceptions will be made only when a pairing is not applicable. Once-per-week classes must also have a start time that is consistent with the start times of that day's meeting pattern. For instance, a class on M, W, or F must begin at one of the designated start times for those days.

Session Codes for Fall and Spring

Session	Code	Length	Dates
Regular Academic Session	1	16 Weeks	See the 5 Year Academic Calendar for specific session dates.
Eight Week First	8W1	8 weeks	
Eight Week Second	8W2	8 weeks	

Summer

*10 Week, *8 Week, Five Week First, and Five Week Second:	
M - F	7:30 am - 9:00 am
M - F	9:15 am - 10:45 am
M - F	11:00 am - 12:30 pm
M - F	12:45 pm - 2:15 pm
M - F	2:30 pm - 4:00 pm
M - F	4:15 pm - 5:45 pm
M - F	6:00 pm - 7:30 pm
M - F	7:45 pm - 9:15 pm

*8 Week and 10 Week session classes need not meet M – F, but class start times should be consistent with the start times listed above and equivalent in-class time is required for the number of credit hours awarded (12.5 hours of class time for each credit hour).

Session Codes for Summer

Session	Code	Length	Dates
10 Week	10W	10 weeks	See the 5 Year Academic Calendar for specific session dates.
8 Week	8W	8 weeks	
Five Week First	5W1	5 weeks	
Five Week Second	5W2	5 weeks	
**Mini Session	MIN	variable	

**These are classes that fall within the established summer term start and end dates, but which have different schedules from those in the other sessions. Class start times must conform to the class periods listed above, and equivalent in-class time is required for the number of credit hours awarded (12.5 hours of class time for each credit hour).

Session Codes for Intersessions

Session	Code	Length	Dates
Intersession	INT	***10 days	See the 5 Year Academic Calendar for specific session dates.

***May and August Intersessions will consist of 10 class days and one additional day for finals. January intersessions will begin no earlier than January 2nd, and will vary from 8 to 10 class days, with one additional day for finals. Classes will be scheduled on Sundays only if it is necessary to fulfill the minimum number of class days. Class meeting times are at the discretion of each department, but equivalent in-class time is required for the number of credit hours awarded (12.5 hours of class time for each credit hour).